

## MONTHLY WATER USE REPORT FORM FOR TYPE A HYDRANT PERMITS

Type A Hydrant Permits allow authorized personnel to draw water from City of Auburn Dedicated Hydrants. Dedicated Hydrants are painted red, and an "Auburn Permit Water Meter Hydrant" sign is posted nearby. A City of Auburn map depicting the locations of Dedicated Hydrants along with a photo of a Dedicated Hydrant is attached for your use.

**NOTE CHANGE**: The displays on the dedicated hydrant meters **before August 2020** were read in 100 cubic feet (CCF) increments.

Dedicated Hydrant Meters now measure water in **cubic feet (CF)** increments. The first digit on the right-hand side of the meter register is 1 CF. The second digit is 10 CF. The third digit is 100 CF. The fourth digit is 1000 CF and so on. When recording your start and finish reads, write down the entire read shown on the register in **cubic feet**.

## Example

Hydrant Number	Date (Mo/Day/Yr)	Time	Start Read	Finish Read	(CF) - Finish Read Minus Start Read
2	01/01/2020	10:23 am	302,000	302,146	146 CF



The example above represents one (1) withdrawal of water from a hydrant equal to **146 CF**, **which is the number you would report**. The City would bill you for 1.46 CCF.

Each time you withdraw water, record the **Start** and **Finish** readings on the following form.



## **City of Auburn Water Use Report Form**



## Submit via email, mail, or hand-delivery on the 1st Monday of each month to:

Mailing Address: Finance Department 25 West Main Street

Auburn, WA 98001

Physical Address: Customer Service Center 1 East Main Street, 2<sup>nd</sup> Floor

Auburn, WA 98001

Hours: 8:00 AM to 5:00 PM M-F, excluding Holidays Phone: 253-931-3033

E-Mail: <a href="mailto:hydrantmeters@auburnwa.gov">hydrantmeters@auburnwa.gov</a>

Hydrant Permit Number	Hydrant Number	Date (Mo/Day/Yr)	Time, include am/pm	Start Read	Finish Read	Cubic Feet (CF) (Finish Read minus Start Read)
HVD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						
HYD						

Company Name:	Total CF for This Sheet
· ·	Note: The City will compute and bill per 100 cubic feet (CCF)

